



FREDERICK COUNTY, VIRGINIA

Ellen E. Murphy, Commissioner of the Revenue
P.O. Box 552, Winchester VA 22604-0552
Phone: 540-722-8324 Fax: 540-667-6487
www.fcva.us/cor www.fcva.us/persprop

Write the first Initial of your Last Name here:

HIGH MILEAGE APPLICATION (PASSENGER VEHICLES ONLY)

- Complete, sign, date, and return (to the address above) this High Mileage Application form and the required documentation or evidence to support your Application.
- High Mileage Application must initially be submitted within 60 days of vehicle purchase or move into the County.
- **High Mileage Application MUST BE FILED EACH YEAR to continue to receive a reduction.**
- Minimum mileage amounts required by year of vehicle change annually.
- The Commissioner of the Revenue may require the submission of additional information or other evidence deemed necessary for a proper and equitable determination of the Application.

OWNER / VEHICLE INFORMATION			
Frederick County Personal Property Tax Account No. (if known):			
Owner(s) Name(s):			
Address:			
Email Address:			
Telephone Nos.:	(home)	(work)	(cell)
Vehicle Year:			
Vehicle Make and Model:			
Vehicle VIN No.:			
Mileage Indicated on Documentation (see below):			
DOCUMENTATION			
You MUST attach a copy of one of the following documents for this vehicle (applications received without proper documentation cannot be accepted or processed):			
FOR VEHICLES ALREADY ON YOUR FREDERICK COUNTY PERSONAL PROPERTY ACCOUNT:			
<ul style="list-style-type: none"> • Unaltered inspection receipt • Oil change or service repair receipt from a dealership, vehicle care center, or service station • Odometer certification <p><i>All of the above require proof of VIN number and must be dated prior to February 15th of the current tax year; therefore, minimum high mileage required for your vehicle for that year must be reached prior to February 15th in order for the adjustment to be made for that tax year. Minimum mileage amounts change each year and documentation must be submitted annually.</i></p>			
FOR NEWLY-PURCHASED OR ACQUIRED VEHICLES:			
<ul style="list-style-type: none"> • Title • OR call staff at 540-722-8324 			
CERTIFICATION			
<p>The owner(s) must sign and date this form. If the owner is an entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign.</p> <p><i>I declare, under penalty of perjury, (1) that the foregoing information is complete, true, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign.</i></p>			
_____		_____	
Signature	Print Name	(e.g., President, VP etc.)	Date
_____		_____	
Additional Signature	Print Name	Date	