



FREDERICK COUNTY, VIRGINIA

SETH T. THATCHER, COMMISSIONER OF THE REVENUE

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Account No.: _____
Lic. Effective Dates: _____

APPLICATION FOR VENDOR LICENSE
FOR EVENT/SHOW/FESTIVAL

- Please read the relevant Business License and Taxation provisions of Chapter 155 of the Frederick County Code.
If Vendor has been granted a recognition of exemption from federal taxation (e.g., under section 501(c)(3)) by the IRS, please attach a copy of the document evidencing such IRS exemption recognition to this Application.
Vendor license must be obtained by all out-of-jurisdiction vendors pursuant to Frederick County Code § 155-100 and by all other vendors pursuant to Frederick County Code § 155-73.
Vendor license fee is \$30 per event/show/festival. Payment can be made by check payable to the "Frederick County Treasurer" and included with this application or can be done online at www.fredtax.com once the Vendor has received notification from COR that the application has been processed and is available for online payment.
Vendors who sell food and drink may be subject to additional Meals Tax requirements per the Frederick County Code § 155-117 through § 155-130 and VA State Code § 58.1-3833, including the collection & remittance of a separate Meals Tax.
The issuance of this License does not relieve the licensee of the obligation to comply with the requirements or regulations of the Department of Health, Fire & Rescue Department, Alcoholic Beverage Control Board, and/or all other applicable State or local agencies or County Departments and to maintain in full force and effect all other applicable licenses and permits.

EVENT INFORMATION

Event Title/Name: _____ Event Date(s): _____
Event Location: _____
Sponsor Name: _____
Sponsor Address: _____
Sponsor Contact: _____ Contact Phone: _____

VENDOR (APPLICANT) INFORMATION

Vendor Name: _____
Trading As/Fictitious Name (if applicable): _____
Business Entity & Names/Titles: Check one: Sole Proprietor/Individual Corporation Limited Liability Company Partnership
Other (specify): _____
Officers (Pres., V.P., Sec., Treas.)
Directors
Partners
Members
Mailing Address: _____
Physical Address: _____
Business Phone: _____ Fax: _____
Contact Person: _____ Contact Phone: _____
Email Address: _____
Federal EIN / SSN: _____
VA Sales Tax No.: _____ OR VA Sales Tax Exemption No.: _____
Description of Items for Sale: _____ Do you intend to sell food/beverages? Yes No

CERTIFICATION

This application with signature confirms that Applicant has complied with all the requirements of the Frederick County Code. If the Applicant is a business entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

I, the undersigned, do swear or affirm under penalty of perjury that (1) the information herein is true, complete, and correct to the best of my knowledge and belief, (2) I understand the limits of this License, and (3) I am an individual, the business owner, or a member, partner, executive officer, or other person specifically authorized by the business in writing to sign on its behalf.

Signature _____ Print Name _____ Title or Capacity for Signing _____ Date _____