



FREDERICK COUNTY, VIRGINIA

ELLEN E. MURPHY, COMMISSIONER OF THE REVENUE

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Account No.:
License Effective Dates:

APPLICATION FOR BUSINESS LICENSE
FOR SPONSOR of EVENT/SHOW/FESTIVAL

- Please read the relevant provisions of the Frederick County Code including but not limited to Chapter 155 (Business License and Taxation) and Chapter 86 (Festivals).
Sponsor is the person, group, business, or organization sponsoring, organizing, promoting, hosting, or otherwise being responsible for the event/show/festival.
Sponsor license fee is \$100 per event/show/festival. Payment can be made by check payable to the "Frederick County Treasurer" and included with this application or can be done online at www.fredtax.com once the Sponsor has received notification from COR that the application has been processed and is available for online payment.
If the Sponsor has been granted a recognition of exemption from federal taxation (e.g., under section 501(c)(3)) by the IRS, please attach a copy of the document evidencing such IRS exemption recognition to this Application.
The issuance of this License does not relieve the licensee of the obligation to comply with all applicable State, local, and County requirements/regulations and to maintain in full force and effect all other applicable licenses and permits, e.g., County Administration (festival permit), Health (sanitation requirements), Alcoholic Beverage Control (alcohol permit), and Fire & Rescue (fire protection plan).

EVENT INFORMATION

Event Title/Name: Event Date(s):
Event Location:

SPONSOR (APPLICANT) INFORMATION

Sponsor (Applicant) Name:
Trading As/Fictitious Name (if applicable):
Business Entity & Names/Titles: Check one: Sole Proprietor/Individual Corporation Limited Liability Company Partnership
Other (specify):
Officers (Pres., V.P., Sec., Treas.)
Directors
Partners
Members
Mailing Address:
Physical Address:
Business Phone: Fax:
Contact Person: Contact Phone:
Email Address:
Federal EIN / SSN:
VA Sales Tax No.: OR VA Sales Tax Exemption No.:

VENDOR (PARTICIPANT) INFORMATION

Please see page 2 to provide information regarding each participating vendor.

CERTIFICATION

This application with signature confirms that Applicant has complied with all the requirements of the Frederick County Code. If the Applicant is a business entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

I, the undersigned, do swear or affirm under penalty of perjury that (1) the information herein is true, complete, and correct to the best of my knowledge and belief, (2) I understand the limits of this License, and (3) I am the business owner or a member, partner, executive officer, or other person specifically authorized by the business in writing to sign on its behalf.

Signature Print Name Title or Capacity for Signing Date

VENDOR (PARTICIPANT) INFORMATION [provide list below or attach your own listing]

***§155-98(D) of Frederick County Code states:** A nonprofit organization is not required to obtain a license under this section nor is any person or organization participating in an event, not to exceed ten consecutive days in length, conducted by a nonprofit organization, when the purpose of such event is in furtherance of the nonprofit nature of such organization, required to obtain a license under this section.

Vendor (Business) Name	Vendor Address & Phone	Vendor Contact Person	Is this Vendor required to obtain a Business License?*(Check One)
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
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			<input type="checkbox"/> Yes <input type="checkbox"/> No
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			<input type="checkbox"/> Yes <input type="checkbox"/> No

[Use additional page(s) if needed]

- Check one:**
- Sponsor will forward the Application for Vendor License and other applicable information to the above-listed vendors.
 - Sponsor requests that the Commissioner of the Revenue forward the Application for Vendor License and other applicable information to the above-listed vendors.