
Review Agency Contact Information

FREDERICK COUNTY AGENCIES

Public Works 540-665-5643
Planning & Zoning 540-665-5651
Frederick Water 540-868-1061
Fire Marshal 540-665-5618
Building Inspections 540-665-5650

CITY OF WINCHESTER

Planning & Zoning 540-667-1815

STATE AGENCIES

VDOT 540-984-5600
Health Department 540-722-3480

OTHER AGENCIES

Rappahannock Electric Cooperative
800-552-3904
Shenandoah Valley Electric
Cooperative
800-450-0111 or 540-450-0111
Comcast www.comcast.com

FREDERICK COUNTY



TECHNICAL REVIEW COMMITTEE



Technical Review Committee

The Technical Review Committee (T.R.C.) convenes on the first and third Thursday of each month. Any and all projects to be included on the TRC agenda shall be submitted to Karen Orndorff, of the Public Works Department via email at korndorf@fcva.us no later than close of business the Thursday prior to the meeting.

The purpose of the TRC is to allow all agencies involved in the review process (i.e., site plans, master development, subdivision plans, etc.) an opportunity to comment on requirements. This is to help streamline the review process once a project has been submitted to the appropriate review agencies for their comments and approval. Public works is responsible for contacting the review agencies.

Applicants are encouraged to provide a preliminary sketch of the project in PDF format, if available, in advance of the TRC Meeting.

This is not a formal review process.

The information required for TRC agenda submittal is as follows:

- a) Type of plan (i.e., site plan, subdivision plan, master development plan, etc.) plan submittal is not required for the meeting
- b) Project location
- c) Property Owner or Proposed Developer
- d) Tax Map Identification Number
- e) Project description
- f) Approximate square footage of proposed project
- g) Zoning of Adjoining property
- h) Name of person(s) conducting the presentation.
- i) Name and telephone number of contact person.
- j) Preliminary sketch (optional)

The Technical Committee is Comprised of Representatives from the Following Agencies:

Frederick County Public Works
Frederick County Planning and Zoning
Frederick Water
Virginia Department of Transportation (VDOT)
Frederick County Fire Marshal's Office
State Health Department
Frederick County Building Department
Winchester Planning and Zoning
Rappahannock Electrical Cooperative
Shenandoah Valley Electrical Cooperative
Verizon
Washington Gas
Comcast Cable

Note: Depending on the project submitted, it may or may not be necessary for a representative from all agencies to attend the TRC meeting.