



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, September 12, 2019 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes

July 11, 2019, WRAA Monthly Business Meeting

4. Comments – Audience
5. Chairman – Opening Remarks
6. Oath of Office for Frederick County Representatives – Becky Hogan, Clerk of the Circuit Court of Frederick County
7. Presentation - “Thin Blue Line” 5K Proposal by Frederick County Sheriff’s Office
8. Committee Reports

- a. Financial Report – Secretary/Treasurer – J.J. Smith

August 2019 Pre-Audit Financial Report

- b. Building/Lease – Paul Anderson
- c. Minimum Standards/Personnel/Security – David Reichert
- d. Marketing/Development – Bill Pifer
9. Operations Review – Operations Supervisor
10. Comments – Executive Director
11. Comments – Board Members
12. Adjourn

AUGUST 2019 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on August 8, 2019.

Present: Gene Fisher, Paul Anderson, J.J. Smith, Joey Bailey, Frank Haun, Bill Pifer

Absent: John Crawford, Dave Reichert, Archie Fox

OPEN MEETING

Chairman Gene Fisher called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Amend agenda to add item: “Consideration of resolution to authorizing issuance of a series of its revenue bond in a principal amount not to exceed \$1,550,000.00” and approval of revised agenda – by Bill Pifer, second by Paul Anderson. Motion passed unanimously.

APPROVE MEETING MINUTES – July 11, 2019 Regular Business Meeting

Motion: Approve meeting minutes as distributed - by J.J. Smith, second by Paul Anderson. Motion passed unanimously.

COMMENTS – AUDIENCE

None

CHAIRMAN – OPENING REMARKS

Chairman Fisher gave an update on the status of obtaining resolutions by the member jurisdictions that authorize the issuance of debt to the Authority for the acquisition of the former Pro Jet hangar facility.

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – J.J. provided an overview of the pre-audit July 2019 financial statements.

Motion: Accept finance report – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – Gene recommended the recent staffing analysis report to be reviewed by the Personnel Committee for concurrence and implementation.

(d) Marketing Committee – Bill Pifer, Chair – Bill mentioned how the Marketing Committee has discussed the need for consultant assistance to provide the needed “horsepower” for marketing the airport and specifically Hangar 509. Bill also reiterated his support for staffing

and operational changes to be able to better manage the operations and maintenance needs of the airport.

RESOLUTION

Gene introduced a resolution for roll-call vote. The resolution is for authorizing issuance of a revenue bond in a principal amount not to exceed \$1,550,000.00. The bond will be issued through the Virginia Resources Authority and be paid interest only for the first 12 months.

Motion: Approve the resolution as written by roll call vote – by Paul Anderson, second by Bill Pifer.

<u>ROLL CALL</u>	<u>VOTE</u>
Gene Fisher	Aye
J.J. Smith	Aye
Paul Anderson	Aye
Joey Bailey	Aye
Bill Pifer	Aye
Frank Haun	Aye
John Crawford	Absent
Dave Reichert	Absent
Archie Fox	Absent

Motion passed unanimously.

EXECUTIVE DIRECTOR COMMENTS

Nick gave an update on the status of the acquisition of the Pro Jet hangar. When assessing all of the financing options, it became evident that VRA was a competitive option and one that would not require further approvals from the participating localities.

The Authority has received a grant offer from the Federal Aviation Administration for the next round of projects under the Airport Improvement Program (AIP). These include 1) the design for the main apron and initial phase of the taxiway relocation and 2) a taxiway seal coat (construction) project.

Motion: Authorize the Executive Director to accept the grant, apply for and accept the associated state grant, and execute all associated paperwork. – by Bill Pifer, second by Joey Bailey. Motion passed unanimously.

The airport intends to make an application for the state’s promotional grant program. This grant was included in the FY20 budget.

Motion: Authorize the Executive Director to apply for and accept the state promotion grant for FY20, and execute all associated paperwork. – by Bill Pifer, second by Frank Haun. Motion passed unanimously.

The Authority has issued a request for proposals (RFP) for an aviation fuel supplier in accordance with the Virginia Procurement Act. The RFP closes on September 12th.

The first phase of terminal site design is at the 30% level. It is a focus of this initial design to not box ourselves in to any decisions that could limit future functionality or opportunity.

There will be an airport picnic co-hosted by EAA Chapter 1031 on September 21st from 11a-2p.

The airport is participating in the Worlds of Work event hosted by the Economic Development Authority on September 27th.

On November 2nd we will host an AOPA Rusty Pilots seminar along with a FAA Safety Team presentation.

COMMENTS – BOARD MEMBERS

None

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:51 P.M. – by Bill Pifer, second by Frank Haun. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority

General Ledger Balance Sheet Report

As Of: 8/31/2019

All Departments Consolidated

Assets

10001011.0000 Undeposited Receipts	1,005.00
10171010.0010 County Operating Cash	110,451.45
10171011.0000 Petty Cash	500.00
10171080.0050 Inventory - Jet-A	41,622.86
10171080.0060 Inventory - Avgas	46,888.16
10171082.0000 Inventory - Merchandise	1,527.21
10171083.0000 Inventory - Oil	436.87
10171084.0000 Inventory - Automobile Gas/Airport Use	115.77
10171085.0000 Inventory - Diesel Airport Use	(482.29)
10171090.0020 Pre-Paid Fire Insurance	10,381.70
10171090.0050 Pre-Paid Motor Vehicle Insurance	5,081.70
10171090.0070 Pre-Paid Public Officials Risk Ins	430.00
10171090.0080 Pre-Paid General Liability Insurance	20,609.17
10171094.0000 Prepaid Postage	136.38
10171153.0001 Oper Accounts Receivable	367.20
10171153.0020 ACH CC Payment	13,692.97
10171153.4901 Oper Revenue Due From Frederick County	(100,179.20)
10171153.4902 Oper Revenue Due From City Of Winchester	(3,272.59)
10172002.0000 VRS - Deferred Outflow	61,108.00
10172003.0000 GLI Deferred Outflow	3,590.04
10851010.0010 County Capital Cash	6,577.20
10851100.0000 Construction In Progress	195,748.71
10851153.0010 Capital A/R Due From Frederick Co	12,433.80
10851200.0010 Fixed Assets	41,043,609.57
10851200.0020 Less Accumulated Depreciation	(14,342,875.98)
Total Assets:	27,129,503.70

Liabilities

20172010.2008 Amt Held Emps - Short/Long Disability	388.72
20172010.2011 Held For Employees - Workers Comp	3,094.26
20172020.0000 Accounts Payable - Operating Fund	52,867.56
20172020.0010 Accts Payable Credit Card Charges	14,140.70
20172021.0001 Wachovia Loan - VRA	224,744.78
20172024.0000 Bad Check Account	(360.00)
20172094.6100 Accrued Leave - PTO & IDA	60,293.83
20172094.6200 Accrued Leave - Fringes	4,612.48
20172201.0000 VRS - Deferred Inflow	53,850.00
20172202.0000 VRS - Pension Liability	152,184.68
20172203.0000 GLI Deferred Inflow	3,674.00
20172204.0000 GLI Net Pension Liability	33,058.00
20172804.0000 Virginia State Sales Tax	28.05
20852090.0000 Retainage Payable	7,190.00
30000000.0000 Current Earnings	44,769.16
30000001.0000 Retained Earnings	26,474,967.48
Total Liabilities And Equity:	27,129,503.70

Notes:

All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2019 Through: 8/31/2019
Selected Departments Consolidated

Income

	8/31/2019 MTD	Year-To-Date
40174500 Sale - Fuel	83,792.20	168,489.62
40174502 Sale - Merchandise	91.92	286.48
40174503 Sale - Oil	199.63	243.98
40174600 Rental Income	42,614.73	85,222.96
40174601 Income - Land Leases	10,618.00	12,494.00
40174617 Special Fees	0.00	2,147.31
40174618 Facility & Line Service Fees	2,200.00	5,380.00
40174899 Miscellaneous Revenue	56.19	57.50
40174900 Operating Appropriations	13,290.50	26,580.96
Total Income:	152,863.17	300,902.81

Expense

	8/31/2019 MTD	Year-To-Date
54140000 Cost - Fuel	47,367.26	95,029.19
54140002 Cost - Merchandise	81.76	230.15
54140003 Cost - Oil	156.11	190.26
61001000 Salaries	42,859.06	84,724.50
61005001 Overtime Pay	377.89	3,369.55
62001000 FICA	3,111.54	6,346.60
62002000 VSRS	4,195.94	8,391.88
62005000 Hospital/Medical Plans	9,975.60	19,951.20
62005001 Retiree Health Ins	816.28	2,446.84
62006000 Group Life Insurance	561.42	1,122.84
62008000 Short/Long Disab	106.04	224.54
62011000 Worker's Compensation	1,345.02	2,712.86
63002000 Professional Svcs - Other	855.00	855.00
63004001 Outside Repairs & Maint Vehicle/Equip	950.00	1,620.89
63004003 Repair - Blgs & Grounds Outside Repairs	0.00	125.00
63005000 Maintenance Contracts	300.00	3,440.64
63007000 Advertising	99.90	99.90
63010000 Contractual Services	269.23	523.10
65101000 Electrical Services	4,430.72	4,430.72
65102000 Heating Service	69.05	138.42
65103000 Water & Sewer Services	444.23	444.23
65204001 Postage Meter Expense	0.00	14.00
65204002 Telephones/Internet/TV Cable Expense	658.59	1,234.20
65302000 Fire/Property Insurance	1,038.17	2,076.30
65305000 Motor Vehicle Insurance	508.17	1,016.30
65307000 Public Officials Liability Ins	43.00	86.00
65308000 General Liability Insurance	1,906.75	3,813.50
65401000 Office Supplies & Computers	96.77	125.32
65405000 Janitorial Supplies	0.00	718.20
65407000 Repair/Maint Parts & Supplies	464.68	1,328.58
65407001 State Reimb - Repairs/Maint/Supplies	1,947.59	1,947.59
65408000 Vehicle/Equip - Parts/Supplies	990.10	1,523.15
65408001 Airport Vehicle Fuel	982.80	2,437.12
65413000 Operational Expense	0.00	584.79
65413001 Line Service Equipment	146.50	296.15
65506000 Travel Expenses	2,474.33	2,579.33
65801000 Dues & Membership	79.00	618.20

Run: 9/06/2019
9:01AM

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2019 Through: 8/31/2019
Selected Departments Consolidated

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	8/31/2019 MTD	Year-To-Date
79001000 Lease/Rent Of Equipment	2,354.41	4,543.41
79002000 Principal/Interest Payments	0.00	10,000.00
79101000 Loan - VRA Bond	533.49	1,076.05
Total Expense:	132,596.40	272,436.50
Net Income:	20,266.77	28,466.31

Notes: Report Period: 7/01/2019 - 8/31/2019
Selected Departments Consolidated:
(Un-Departmentalized)
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2019 Through: 8/31/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursen	347.49	0.00	(347.49)	-100.0%	329.99	0.00	(329.99)	-100.0%
40174500 Sale - Fuel	100,233.23	83,792.20	(16,441.03)	-16.4%	184,131.76	168,489.62	(15,642.14)	-8.5%
40174502 Sale - Merchandise	10.45	91.92	81.47	779.6%	99.40	286.48	187.08	188.2%
40174503 Sale - Oil	34.20	199.63	165.43	483.7%	170.00	243.98	73.98	43.5%
40174600 Rental Income	36,471.00	42,614.73	6,143.73	16.8%	72,847.00	85,222.96	12,375.96	17.0%
40174601 Income - Land Leases	10,291.00	10,618.00	327.00	3.2%	12,095.00	12,494.00	399.00	3.3%
40174617 Special Fees	0.00	0.00	0.00	---%	0.00	2,147.31	2,147.31	---%
40174618 Facility & Line Service Fees	4,080.00	2,200.00	(1,880.00)	-46.1%	8,200.00	5,380.00	(2,820.00)	-34.4%
40174899 Miscellaneous Revenue	204.87	56.19	(148.68)	-72.6%	229.68	57.50	(172.18)	-75.0%
40174900 Operating Appropriations	23,173.50	13,290.50	(9,883.00)	-42.6%	36,496.50	26,580.96	(9,915.54)	-27.2%
Total Income:	174,845.74	152,863.17	(21,982.57)	-12.6%	314,599.33	300,902.81	(13,696.52)	-4.4%
Expense								
54140000 Cost - Fuel	57,520.09	47,367.26	(10,152.83)	-17.7%	109,518.12	95,029.19	(14,488.93)	-13.2%
54140002 Cost - Merchandise	9.99	81.76	71.77	718.4%	82.08	230.15	148.07	180.4%
54140003 Cost - Oil	26.28	156.11	129.83	494.0%	130.60	190.26	59.66	45.7%
61000000 Accrued Salaries	(21,351.90)	0.00	21,351.90	---%	(18,536.44)	0.00	18,536.44	---%
61001000 Salaries	61,092.08	42,859.06	(18,233.02)	-29.8%	109,138.60	84,724.50	(24,414.10)	-22.4%
61005001 Overtime Pay	636.96	377.89	(259.07)	-40.7%	4,147.68	3,369.55	(778.13)	-18.8%
62000000 Accrued Leave - Fringe Ben	(1,633.41)	0.00	1,633.41	---%	(1,418.04)	0.00	1,418.04	---%
62001000 FICA	4,544.38	3,111.54	(1,432.84)	-31.5%	8,376.22	6,346.60	(2,029.62)	-24.2%
62002000 VSRS	3,772.36	4,195.94	423.58	11.2%	7,399.00	8,391.88	992.88	13.4%
62005000 Hospital/Medical Plans	7,830.88	9,975.60	2,144.72	27.4%	15,661.76	19,951.20	4,289.44	27.4%
62005001 Retiree Health Ins	816.28	816.28	0.00	0.0%	1,224.42	2,446.84	1,222.42	99.8%
62006000 Group Life Insurance	504.78	561.42	56.64	11.2%	992.40	1,122.84	130.44	13.1%
62008000 Short/Long Disab	99.14	106.04	6.90	7.0%	134.72	224.54	89.82	66.7%
62011000 Worker's Compensation	1,765.42	1,345.02	(420.40)	-23.8%	3,210.88	2,712.86	(498.02)	-15.5%
63002000 Professional Svcs - Other	1,136.00	855.00	(281.00)	-24.7%	1,411.00	855.00	(556.00)	-39.4%
63004001 Outside Repairs & Maint Ver	806.69	950.00	143.31	17.8%	1,379.88	1,620.89	241.01	17.5%
63004003 Repair - Blgs & Grounds Out	0.00	0.00	0.00	---%	1,104.72	125.00	(979.72)	-88.7%
63005000 Maintenance Contracts	0.00	300.00	300.00	---%	831.00	3,440.64	2,609.64	314.0%
63007000 Advertising	0.00	99.90	99.90	---%	35.00	99.90	64.90	185.4%
63010000 Contractual Services	1,952.20	269.23	(1,682.97)	-86.2%	3,904.40	523.10	(3,381.30)	-86.6%
65101000 Electrical Services	4,724.00	4,430.72	(293.28)	-6.2%	9,565.45	4,430.72	(5,134.73)	-53.7%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2019 Through: 8/31/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65102000 Heating Service	65.86	69.05	3.19	4.8%	152.60	138.42	(14.18)	-9.3%
65103000 Water & Sewer Services	534.76	444.23	(90.53)	-16.9%	918.88	444.23	(474.65)	-51.7%
65204001 Postage Meter Expense	7.35	0.00	(7.35)	-100.0%	12.42	14.00	1.58	12.7%
65204002 Telephones/Internet/TV Cabl	624.99	658.59	33.60	5.4%	1,227.50	1,234.20	6.70	0.5%
65302000 Fire/Property Insurance	1,023.00	1,038.17	15.17	1.5%	2,045.00	2,076.30	31.30	1.5%
65305000 Motor Vehicle Insurance	508.00	508.17	0.17	0.0%	1,018.00	1,016.30	(1.70)	-0.2%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	86.00	86.00	0.00	0.0%
65308000 General Liability Insurance	1,542.00	1,906.75	364.75	23.7%	3,083.67	3,813.50	729.83	23.7%
65401000 Office Supplies & Computers	612.01	96.77	(515.24)	-84.2%	806.66	125.32	(681.34)	-84.5%
65405000 Janitorial Supplies	312.93	0.00	(312.93)	-100.0%	383.52	718.20	334.68	87.3%
65407000 Repair/Maint Parts & Supplie	1,291.40	464.68	(826.72)	-64.0%	1,768.97	1,328.58	(440.39)	-24.9%
65407001 State Reimb - Repairs/Maint	0.00	1,947.59	1,947.59	--.-%	347.39	1,947.59	1,600.20	460.6%
65408000 Vehicle/Equip - Parts/Supplie	504.96	990.10	485.14	96.1%	868.94	1,523.15	654.21	75.3%
65408001 Airport Vehicle Fuel	1,432.48	982.80	(449.68)	-31.4%	2,841.14	2,437.12	(404.02)	-14.2%
65413000 Operational Expense	68.94	0.00	(68.94)	-100.0%	90.77	584.79	494.02	544.3%
65413001 Line Service Equipment	139.47	146.50	7.03	5.0%	139.47	296.15	156.68	112.3%
65506000 Travel Expenses	925.35	2,474.33	1,548.98	167.4%	1,870.35	2,579.33	708.98	37.9%
65801000 Dues & Membership	94.00	79.00	(15.00)	-16.0%	229.20	618.20	389.00	169.7%
79001000 Lease/Rent Of Equipment	2,354.41	2,354.41	0.00	0.0%	4,708.82	4,543.41	(165.41)	-3.5%
79002000 Principal/Interest Payments	0.00	0.00	0.00	--.-%	0.00	10,000.00	10,000.00	--.-%
79101000 Loan - VRA Bond	658.54	533.49	(125.05)	-19.0%	1,325.86	1,076.05	(249.81)	-18.8%
Total Expense:	136,995.67	132,596.40	(4,399.27)	-3.2%	282,218.61	272,436.50	(9,782.11)	-3.5%
Net Income:	37,850.07	20,266.77	(17,583.30)	-46.5%	32,380.72	28,466.31	(3,914.41)	-12.1%

Notes: Report Period: 7/01/2019 - 8/31/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	TITAN AVIATION FUELS	E3167036	8/30/2019	N	4017-081090-5414-000-000-	.00	19,579.76	13531	MERCHANDISE FOR RESALE	21796
00000	003596	TITAN AVIATION FUELS	3175789	8/30/2019	N	4017-081090-5414-000-000-	.00	19,520.25	13531	MERCHANDISE FOR RESALE	21796
00000	003596	TITAN AVIATION FUELS	R3174131	8/30/2019	N	4017-081090-9001-000-000-	.00	2,100.00	13531	LEASE/RENT OF EQUIPMENT	21796
						CHECK TOTAL		41,200.01			
00000	004484	BRYAN MICHAEL L	8411-AIRPORT	8/30/2019	N	4017-081090-3002-000-000-	.00	855.00	13533	PROFESSIONAL SERVICES	21796
						CHECK TOTAL		855.00			
						CLASS TOTAL		42,055.01			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3004-000-001-	.00	280.74	13519	REPAIR & MAINTENANCE EQUIP.	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3004-000-001-	.00	390.15	13519	REPAIR & MAINTENANCE EQUIP.	21793
22471	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-3004-000-003-	.00	5,221.00	13519	REPAIR & MAINTENANCE BLDG.&GROUNDS	21791
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3004-000-003-	.00	125.00	13519	REPAIR & MAINTENANCE BLDG.&GROUNDS	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3005-000-000-	.00	252.00	13519	MAINTENANCE SERVICE CONTRACTS	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3005-000-000-	.00	2,648.64	13519	MAINTENANCE SERVICE CONTRACTS	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3005-000-000-	.00	240.00	13519	MAINTENANCE SERVICE CONTRACTS	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-3010-000-000-	.00	253.87	13519	OTHER CONTRACTUAL SERVICES	21793
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-5101-000-000-	.00	3,917.14	13519	ELECTRICAL SERVICES	21791
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5102-000-000-	.00	24.46	13519	HEATING SERVICES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5102-000-000-	.00	20.45	13519	HEATING SERVICES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5102-000-000-	.00	24.46	13519	HEATING SERVICES	21793
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-5103-000-000-	.00	52.23	13519	WATER & SEWAGE SERVICES	21791
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-5103-000-000-	.00	104.67	13519	WATER & SEWAGE SERVICES	21791
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-5103-000-000-	.00	244.72	13519	WATER & SEWAGE SERVICES	21791
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5204-000-002-	.00	534.57	13519	TELEPHONE	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5204-000-002-	.00	41.04	13519	TELEPHONE	21793
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-5401-000-000-	.00	53.47	13519	OFFICE SUPPLIES	21791
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	38.70	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	307.38	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	24.98	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	119.06	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	99.88	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	8.94	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	108.99	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5405-000-000-	.00	10.27	13519	JANITORIAL SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	27.18	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	57.02	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	73.12	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	76.65	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	29.97	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	104.37	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	167.24	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	89.99	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	7.48	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5407-000-000-	.00	49.95	13519	REPAIR AND MAINTENANCE SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-000-	.00	35.48	13519	VEHICLE AND POWERED EQUIP SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-000-	.00	368.99	13519	VEHICLE AND POWERED EQUIP SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-000-	.00	15.40	13519	VEHICLE AND POWERED EQUIP SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-000-	.00	8.00	13519	VEHICLE AND POWERED EQUIP SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-000-	.00	23.60	13519	VEHICLE AND POWERED EQUIP SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5408-000-001-	.00	1,747.18	13519	VEHICLE GAS-AIRPORT USE	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-000-	.00	246.11	13519	OTHER OPERATING SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-000-	.00	5.31	13519	OTHER OPERATING SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-000-	.00	5.31-	13519	OTHER OPERATING SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-000-	.00	158.78	13519	OTHER OPERATING SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-000-	.00	179.90	13519	OTHER OPERATING SUPPLIES	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-001-	.00	79.29	13519	LINE SERVICE EQUIPMENT	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-001-	.00	19.75	13519	LINE SERVICE EQUIPMENT	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-001-	.00	39.15	13519	LINE SERVICE EQUIPMENT	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5413-000-001-	.00	11.46	13519	LINE SERVICE EQUIPMENT	21793

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5506-000-000-	.00	105.00	13519	TRAVEL	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5801-000-000-	.00	275.00	13519	DUES & MEMBERSHIP	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5801-000-000-	.00	135.20	13519	DUES & MEMBERSHIP	21793
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-5801-000-000-	.00	129.00	13519	DUES & MEMBERSHIP	21793
00000	007822	BANK OF AMERICA N A	07/31/2019	8/23/2019	Y	4017-081090-9001-000-000-	.00	165.41	13519	LEASE/RENT OF EQUIPMENT	21791
00000	007822	BANK OF AMERICA N A	07/30/2019	8/23/2019		4017-081090-9001-000-000-	.00	89.00	13519	LEASE/RENT OF EQUIPMENT	21793
CHECK TOTAL								19,661.48			
CLASS TOTAL								19,661.48			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003339	TRUCK PARTS UNLIMITED INC	7/19-9920	8/16/2019	N	4017-081090-5408-000-000-	.00	81.58	13455	VEHICLE AND POWERED EQUIP SUPPLIES	21789
						CHECK TOTAL		81.58			
00000	003596	TITAN AVIATION FUELS	3172949	8/16/2019	N	4017-081090-5414-000-000-	.00	30,526.81	13456	MERCHANDISE FOR RESALE	21789
						CHECK TOTAL		30,526.81			
00000	005874	ASCENT AVIATION GROUP INC	S009327	8/16/2019	N	4017-081090-3005-000-000-	.00	300.00	13468	MAINTENANCE SERVICE CONTRACTS	21789
						CHECK TOTAL		300.00			
						CLASS TOTAL		30,908.39			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
22236	003802	DELTA AIRPORT CONSULTANTS	11-18025	8/30/2019	N	4085-081030-8801-000-160-	.00	1,535.69	13532	RELOCATE TAXIWAY A PHASE 1 DEMO	21796	
22441	003802	DELTA AIRPORT CONSULTANTS	2-17046	8/30/2019	N	4085-081030-8801-000-203-	.00	26,501.28	13532	NEW GA TERMINAL BLDG-SITE DESIGN	21796	
CHECK TOTAL								28,036.97				
CLASS TOTAL								28,036.97				

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH	
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22236	003802	DELTA AIRPORT CONSULTANTS	10-18025	8/16/2019	N	4085-081030-8801-000-160-	.00	6,238.82	13457	RELOCATE TAXIWAY A PHASE 1 DEMO	21789	
22441	003802	DELTA AIRPORT CONSULTANTS	1-17046	8/16/2019	N	4085-081030-8801-000-203-	.00	15,700.84	13457	NEW GA TERMINAL BLDG-SITE DESIGN	21789	
CHECK TOTAL								21,939.66				
CLASS TOTAL								21,939.66				

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																		Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	(761)
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	(3,151)
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	0	(14,945)
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	0	(15,493)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	0	(13,661)
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	0	(10,971)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	0	(7,379)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	0	(7,446)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	0	(10,289)
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	0	(14,410)
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	0	(15,470)
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,253	0	(13,253)
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	159,904	32,675	(127,229)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																						
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	(1,302)	541
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	(4,286)	1,135
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222				
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403				
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881				
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136				
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966				
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970				
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910				
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605				
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	7,855	5,398				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	116,711	43,193	21,306	11,369	(5,588)	1,676