



AGENDA

FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, APRIL 24, 2019
7:00 P.M. - REGULAR MEETING
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA

1. 7:00 P.M. - Regular Meeting Call to Order
2. Invocation
3. Pledge of Allegiance
4. Adoption of Agenda
5. Citizen Comments – Agenda Items that are not the subject of a Public Hearing
6. Consent Agenda (Roll Call Vote Required) Attachment
 - 6.A Minutes
 1. Regular Meeting of April 10, 2019 ----- A
 - 6.B Committee Reports
 1. Finance Committee Report of 4/17/19 ----- B
 2. Human Resources Committee Report of 4/12/19 ----- C
 - 6.C Request from the Commissioner of the Revenue for Refunds and Corresponding Supplemental Appropriations ----- D
 1. D L Peterson Trust- \$16,438.37
 2. J B Hunt Transport Inc - \$5,629.33
 3. Ryder Truck Rental LT- \$5,266.20
 4. Undisclosed Taxpayer- Disabled Veteran's Relief- \$2,595.79

7. **Board of Supervisors Comments**

8. **County Officials**

8.A **Presentation of Resolution of Appreciation to June Wilmot**

8.B **Committee Appointments** ----- E

1. Handley Regional Library Board
Unexpired 4-year term ending 11/30/19
2. Extension Leadership Council - Back Creek District
Unexpired 4-year term ending 1/14/20 – (See attached application of Brandon H. Monk)

9. **Committee Business**

9.A **Finance Committee** (See Attachment B for more info)

Items 1 – 4 were approved under Committee consent agenda.

1. The Sheriff requests a General Fund supplemental appropriation in the amount of \$34,576.31. This amount represents a reimbursement from the Secret Service. No local funds required. **Approved on Committee Consent Agenda.**
2. The Sheriff request a General Fund supplemental appropriation in the amount of \$19,561.75. This amount represents an auto insurance claim for equipment. No local funds required. **Approved on Committee Consent Agenda.**
3. The VJCCCA requests a General Fund budget transfer in the amount of \$23,000 from salaries to client services. No local funds required. **Approved on Committee Consent Agenda.**
4. The Deputy County Administrator requests a General Fund supplemental appropriation in the amount of \$5,524.38. This amount represents an insurance reimbursement for vandalism at the Old Frederick County Middle School. No local funds required. **Approved on Committee Consent Agenda.**
5. The Victim Witness Program Manager requests a General Fund budget transfer in the amount of \$17,039 from fringe benefits to various operating line items. No local funds required. **The Committee recommends approval.**

9.A Finance Committee, continued

6. The Social Services Director requests a General Fund budget decrease in the amount of \$340,500. Of this amount, \$53,298 are local dollars. The reduction represents yearend adjustments to bring the County budget in line with the State budget. **The Committee recommends approval.**
7. The Fire & Rescue Chief requests an F&R Expense Recovery Fund (Fund 30) supplemental appropriation in the amount of \$458,144. This amount represents revenue expected to be received in excess of budgeted revenue. No local funds are required. **The Committee recommends approval.**

9.B Human Resources Committee (See Attachment C for more info)

1. The Human Resources Department presented recommended changes to Frederick County Human Resources policy regarding Dismissal. **The Committee recommends approval.**
2. The Human Resources Department presented recommended changes to Frederick County Human Resources policy regarding Verification of Employment and References. **The Committee recommends approval.**

9.C Public Safety Committee

1. The Board of Supervisors referred the draft Emergency Response Performance Guide to ----- **F** the Chief's Working Group for consideration and review prior to Board action. The Chief's Working Group unanimously endorsed the Emergency Response Performance Guide. **The Committee recommends adoption of the Performance Guide.**

10. Public Hearings (Non Planning Issues)

**10.A Outdoor Festival Permit- Curves to Core National Hog Rally ----- G
June 19 to June 22, 2019**

Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee, for an Outdoor Festival Permit. Festival to be Held on Wednesday, June 19, 2019, from 8:30 AM to 6:00 PM; Thursday, June 20, 2019, from 8:30 AM to 9:00 PM; Friday, June 21, 2019, from 8:30 AM to 6:00 PM and Saturday, June 22, 2019, from 8:30 AM to 7:00 PM, on the Grounds of Grove's Winchester Harley-Davidson, 140 Independence Drive, Winchester, Virginia, Shawnee Magisterial District. Property Owned by Jobalie, LLC.

10. **Public Hearings (Non Planning Issues)**, continued

10.B Outdoor Festival Permit -Vintage Bikes and Swap Meet ----- H
June 15, 2019 (Rain date June 29, 2019)

Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee, for an Outdoor Festival Permit. Festival to be Held on Saturday, June 15, 2019, from 10:00 AM to 5:00 PM, (Rain Date to be Held on Saturday, June 29, 2019, from 10:00 AM to 5:00 PM), on the Grounds of Grove's Winchester Harley-Davidson, 140 Independence Drive, Winchester, Virginia, Shawnee Magisterial District. Property Owned by Jobalie, LLC.

10.C Twelve Month Outdoor Festival Permit Request - Cedar Creek ----- I
Battlefield Foundation (Patrick Kehoe).

Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee; Paragraph D, Twelve Month Permits. All Events to be Held on the Grounds of Cedar Creek Battlefield Foundation, 8437 Valley Pike, Middletown, Virginia, Back Creek Magisterial District. Property Owned by Cedar Creek Battlefield Foundation.

10.D Ordinance to Amend the Frederick County Code, Chapter 155, ----- J
Taxation, to Add an Article III-A Exemption for Surviving Spouses
of Certain Persons Killed in the Line of Duty.

The Purpose of this Proposed Amendment would Allow for an Exemption from Real Property Taxes for Surviving Spouses of Certain Public Safety Personnel Killed in the Line of Duty.

11. **Planning Commission - Public Hearings** –
None scheduled.

12. **Other Planning Business**

12.A Site Plan (Subdivision) #23-18, Liberty Chase ----- K
-- 17 Lot Townhouse Subdivision

The Applicant previously received a waiver of the Master Development Plan (MDP) requirement on July 10, 2017 and has chosen to process a subdivision design plan (site plan) in lieu of the MDP. When processing a subdivision design plan in lieu of the MDP, the Application must be presented to the Planning Commission and the Board of Supervisors as an informational item. Following its presentation to the Planning Commission and the Board of Supervisors, Staff will proceed with approval of the plan. This Application is presented for information; no action is necessary.

13. **Board Liaison Reports**

14. **Citizen Comments**

15. **Board of Supervisors Comments**

16. **Adjourn**