



WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD
WINCHESTER, VIRGINIA 22602
(540) 662-5786

Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room, March 14, 2019 at 5:00 P.M.

Gene Fisher, Chairman, Presiding

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes

February 14, 2019 - WRAA Business Meeting

4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
 - a. Financial Report – Secretary/Treasurer – J.J. Smith
February 2019 Pre-Audit Financial Report
 - b. Building/Lease – Paul Anderson
 - c. Minimum Standards/Personnel/Security – David Reichert
 - d. Marketing/Development – Bill Pifer
7. Comments – Executive Director
8. Comments – Board Members
9. Adjourn

FEBRUARY 2019 Meeting Minutes Winchester Regional Airport Authority

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on February 14, 2019.

Present: Gene Fisher, Paul Anderson, Bill Pifer, J.J. Smith, Dave Reichert, Joey Bailey

Absent: Frank Haun, John Crawford, Archie Fox

OPEN MEETING

Chairman Gene Fisher called the meeting to order at 5:00 P.M.

APPROVE MEETING AGENDA

Motion: Approve agenda as distributed – by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

APPROVE MEETING MINUTES – January 10, 2019 Regular Business Meeting

Motion: Approve meeting minutes as distributed - by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

PUBLIC COMMENT

None

CHAIRMAN – OPENING REMARKS

Chairman Fisher discussed efforts to work with the Board of Supervisors to address the aircraft personal property tax.

NEW BUSINESS

(a) Consideration of assignment of Aero Services lease in accordance with Minimum Standards Section 4.05.

Motion: Authorize the Executive Director to provide written approval for the transfer of the Aero Services business lease contingent upon favorable review of supporting documents by the same – by J.J. Smith, second by Paul Anderson. Motion passed unanimously.

COMMITTEE REPORTS

(a) Finance Report – J.J. Smith, Secretary/Treasurer – J.J. briefly discussed the draft FY18 audit. He then provided a report on the January 2019 pre-audit financial statements. Joey Bailey questioned overdue accounts on the aging report. David Foley responded with actions the airport had taken to address the overdue balances.

Motion: Approve finance report - by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

(b) Building/Lease Committee – Paul Anderson, Chair – No meeting

(c) Minimum Standards/Personnel Committee – David Reichert, Chair – No meeting

(d) Marketing Committee – Bill Pifer, Chair – Bill discussed the current state of planning for a pilot user group meeting. Joey proposed to host the meeting after the March Authority meeting. The pilot user group is not an official business function of the Authority and will be advertised accordingly. Joey expressed a desire to continue the discussion about strategies to attract aircraft, especially if the Board of Supervisors does lower the aircraft personal property tax rate. These strategies should consider space for t-hangars or box hangars and associated funding options.

EXECUTIVE DIRECTOR COMMENTS

Dave Foley provided comments on behalf of the Executive Director.

The first round of the airport logo project is anticipated by the end of February.

Dave represented the airport at the Virginia Airport Operators Council (VAOC) Legislative Day on February 7th. We were able to say “thank you” to State legislators for their support of the airport.

The first project for the terminal building replacement is again up for consideration at the Virginia Aviation Board (VAB) meeting on February 21st. If approved, we hope this signals the start of a multi-year commitment from the State to fund the project through to completion.

Planning efforts for the June 1st “Wings ‘N Wheels” event are ongoing. The design for the standalone airport website is also ongoing.

COMMENTS – BOARD MEMBERS

None

COMMENTS – AUDIENCE

None

ADJOURNMENT

Motion: There being no further business, a motion was made to adjourn at 5:45 P.M. – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

WRAA Adopted:

Winchester Regional Airport Authority
General Ledger Balance Sheet Report
As Of: 2/28/2019
All Departments Consolidated

Assets

10171010 Operating Cash In Bank	22,272.04
10171011 Petty Cash	500.00
10171080 Inventory - Fuel	68,883.29
10171082 Inventory - Merchandise	780.11
10171083 Inventory - Oil	685.83
10171084 Inventory - Automobile Gas/Airport Use	(127.31)
10171085 Inventory - Diesel Airport Use	(869.88)
10171090 Pre-Paid Insurance	14,005.00
10171094 Prepaid Postage	216.38
10171153 Accounts Receivable	(1,111.11)
10172002 VRS - Deferred Outflow	97,044.00
10851010 Capital Cash In Bank	(439,660.82)
10851100 Construction In Progress	1,363,794.67
10851153 Capital Accounts Receivable	1,739.27
10851200 Net Fixed Assets	24,768,981.09
Total Assets:	25,897,132.56

Liabilities

20172010 Amt Held For Employee Benefits	3,482.98
20172020 Accounts Payable - Operating Fund	18,549.22
20172021 Long-Term Notes	255,655.15
20172024 Bad Check Account	(360.00)
20172094 Accrued Leave & Fringes	62,661.49
20172201 VRS - Deferred Inflow	9,159.00
20172202 VRS - Pension Liability	254,815.00
20172804 Virginia State Sales Tax	4.27
20852020 Accounts Payable - Capital Fund	4,379.60
20852090 Retainage Payable	10,307.50
30000000 Current Earnings	(51,444.94)
30000001 Retained Earnings	25,329,923.29
Total Liabilities And Equity:	25,897,132.56

Notes:
All Departments Consolidated.

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 2/28/2019
Selected Departments Consolidated

Income

	2/28/2019 MTD	Year-To-Date
40172404 State Operating Reimbursement	0.00	329.99
40174500 Sale - Fuel	40,793.08	558,868.83
40174502 Sale - Merchandise	40.86	264.38
40174503 Sale - Oil	28.00	630.56
40174600 Rental Income	38,288.00	297,825.50
40174601 Income - Land Leases	1,876.00	36,508.00
40174617 Special Fees	0.00	2,162.70
40174618 Facility & Line Service Fees	1,680.00	26,385.00
40174899 Miscellaneous Revenue	43.49	1,310.26
40174900 Operating Appropriations	13,300.50	106,405.00
Total Income:	96,049.93	1,030,690.22

Expense

	2/28/2019 MTD	Year-To-Date
54140000 Cost - Fuel	21,242.67	312,366.22
54140002 Cost - Merchandise	218.84	476.91
54140003 Cost - Oil	21.48	482.68
61000000 Accrued Salaries	1,456.00	(12,582.80)
61001000 Salaries	39,584.16	350,642.71
61005001 Overtime Pay	2,733.29	14,071.54
62000000 Accrued Leave - Fringe Benefit Expense	111.38	(962.60)
62001000 FICA	3,077.15	26,578.98
62002000 VSRS	3,767.18	30,943.52
62005000 Hospital/Medical Plans	7,890.80	66,212.64
62005001 Retiree Health Ins	816.28	6,122.10
62006000 Group Life Insurance	504.10	4,248.54
62008000 Short/Long Disab - 072 CSR - Sargent	97.88	775.83
62011000 Worker's Compensation	1,156.14	10,298.32
63002000 Professional Svcs - Other	2,859.00	15,304.00
63004001 Outside Repairs & Maint Vehicle/Equip	664.00	2,608.33
63004003 Repair - Blgs & Grounds Outside Repairs	694.95	6,179.57
63005000 Maintenance Contracts	0.00	4,542.00
63005001 State Funded Maintenance Contracts	1,100.00	2,200.00
63007000 Advertising	0.00	35.00
63010000 Contractual Services	253.87	13,919.27
65101000 Electrical Services	7,373.00	37,443.04
65102000 Heating Service	1,243.56	4,380.91
65103000 Water & Sewer Services	501.35	3,236.43
65204001 Postage Meter Expense	0.00	85.76
65204002 Telephones/Internet/TV Cable Expense	656.33	5,109.03
65302000 Fire/Property Insurance	1,023.00	8,183.00
65305000 Motor Vehicle Insurance	508.00	4,066.00
65307000 Public Officials Liability Ins	43.00	344.00
65308000 General Liability Insurance	0.00	7,707.67
65401000 Office Supplies & Computers	278.96	2,246.63
65405000 Janitorial Supplies	44.24	1,013.92
65407000 Repair/Maint Parts & Supplies	258.38	5,017.98
65407001 State Reimb - Repairs/Maint/Supplies	0.00	899.08
65408000 Vehicle/Equip - Parts/Supplies	1,493.88	9,439.91
65408001 Airport Vehicle Fuel	1,007.07	10,918.13

Run: 3/11/2019
12:10PM

Winchester Regional Airport Authority
General Ledger Standard Income Report
For The Period: 7/01/2018 Through: 2/28/2019
Selected Departments Consolidated

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	2/28/2019 MTD	Year-To-Date
65413000 Operational Expense	214.86	1,267.64
65413001 Line Service Equipment	35.98	1,244.39
65413002 Security Materials & Supplies	175.30	324.55
65506000 Travel Expenses	320.00	2,430.15
65715000 Promotional Fund Expenses	2,190.00	5,654.33
65801000 Dues & Membership	702.00	1,535.20
65804000 Va Sales Tax Paid	0.00	42.89
65806000 Snow Removal Contingency Fund	1,436.55	4,449.33
79001000 Lease/Rent Of Equipment	638.10	19,881.56
79101000 Loan - VRA Bond	0.00	5,091.66
Total Expense:	108,392.73	996,475.95
Net Income:	(12,342.80)	34,214.27

Notes: Report Period: 7/01/2018 - 2/28/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 2/28/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year	vs Last Year	Last Year	This Year	vs Last Year	vs Last Year
Income								
40172404 State Operating Reimbursen	2,090.00	0.00	(2,090.00)	-100.0%	3,773.52	329.99	(3,443.53)	-91.3%
40174500 Sale - Fuel	54,289.80	40,793.08	(13,496.72)	-24.9%	531,376.51	558,868.83	27,492.32	5.2%
40174502 Sale - Merchandise	0.00	40.86	40.86	--.-%	219.81	264.38	44.57	20.3%
40174503 Sale - Oil	86.60	28.00	(58.60)	-67.7%	839.77	630.56	(209.21)	-24.9%
40174600 Rental Income	33,390.00	38,288.00	4,898.00	14.7%	260,082.00	297,825.50	37,743.50	14.5%
40174601 Income - Land Leases	1,804.00	1,876.00	72.00	4.0%	35,389.00	36,508.00	1,119.00	3.2%
40174617 Special Fees	0.00	0.00	0.00	--.-%	10,439.55	2,162.70	(8,276.85)	-79.3%
40174618 Facility & Line Service Fees	4,480.00	1,680.00	(2,800.00)	-62.5%	21,815.00	26,385.00	4,570.00	20.9%
40174899 Miscellaneous Revenue	27.08	43.49	16.41	60.6%	700.90	1,310.26	609.36	86.9%
40174900 Operating Appropriations	14,428.75	13,300.50	(1,128.25)	-7.8%	115,440.00	106,405.00	(9,035.00)	-7.8%
Total Income:	110,596.23	96,049.93	(14,546.30)	-13.2%	980,076.06	1,030,690.22	50,614.16	5.2%
Expense								
54140000 Cost - Fuel	29,538.92	21,242.67	(8,296.25)	-28.1%	282,283.44	312,366.22	30,082.78	10.7%
54140002 Cost - Merchandise	16.65	218.84	202.19	1214.4%	185.42	476.91	291.49	157.2%
54140003 Cost - Oil	66.50	21.48	(45.02)	-67.7%	639.50	482.68	(156.82)	-24.5%
61000000 Accrued Salaries	964.64	1,456.00	491.36	50.9%	793.17	(12,582.80)	(13,375.97)	--.-%
61001000 Salaries	42,224.62	39,584.16	(2,640.46)	-6.3%	337,796.96	350,642.71	12,845.75	3.8%
61005001 Overtime Pay	2,976.93	2,733.29	(243.64)	-8.2%	14,596.63	14,071.54	(525.09)	-3.6%
62000000 Accrued Leave - Fringe Benef	73.80	111.38	37.58	50.9%	60.68	(962.60)	(1,023.28)	--.-%
62001000 FICA	3,337.60	3,077.15	(260.45)	-7.8%	25,999.13	26,578.98	579.85	2.2%
62002000 VSRS	3,884.66	3,767.18	(117.48)	-3.0%	31,077.28	30,943.52	(133.76)	-0.4%
62005000 Hospital/Medical Plans	9,213.48	7,890.80	(1,322.68)	-14.4%	73,707.84	66,212.64	(7,495.20)	-10.2%
62005001 Retiree Health Ins	0.00	816.28	816.28	--.-%	0.00	6,122.10	6,122.10	--.-%
62006000 Group Life Insurance	553.18	504.10	(49.08)	-8.9%	4,425.44	4,248.54	(176.90)	-4.0%
62008000 Short/Long Disab - 072 CSR	34.56	97.88	63.32	183.2%	276.48	775.83	499.35	180.6%
62011000 Worker's Compensation	1,268.29	1,156.14	(112.15)	-8.8%	9,971.67	10,298.32	326.65	3.3%
63002000 Professional Svcs - Other	1,852.50	2,859.00	1,006.50	54.3%	13,147.27	15,304.00	2,156.73	16.4%
63004001 Outside Repairs & Maint Veh	0.00	664.00	664.00	--.-%	13,571.10	2,608.33	(10,962.77)	-80.8%
63004003 Repair - Bldgs & Grounds Out	0.00	694.95	694.95	--.-%	261.95	6,179.57	5,917.62	2259.1%
63005000 Maintenance Contracts	0.00	0.00	0.00	--.-%	5,506.00	4,542.00	(964.00)	-17.5%
63005001 State Funded Maintenance C	0.00	1,100.00	1,100.00	--.-%	2,200.00	2,200.00	0.00	0.0%
63007000 Advertising	0.00	0.00	0.00	--.-%	0.00	35.00	35.00	--.-%
63010000 Contractual Services	1,936.71	253.87	(1,682.84)	-86.9%	15,763.68	13,919.27	(1,844.41)	-11.7%

Winchester Regional Airport Authority
General Ledger Two-Year Income Report
For the Current-Year Period: 7/01/2018 Through: 2/28/2019
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65101000 Electrical Services	5,846.03	7,373.00	1,526.97	26.1%	41,611.52	37,443.04	(4,168.48)	-10.0%
65102000 Heating Service	1,541.73	1,243.56	(298.17)	-19.3%	6,027.33	4,380.91	(1,646.42)	-27.3%
65103000 Water & Sewer Services	260.75	501.35	240.60	92.3%	2,122.36	3,236.43	1,114.07	52.5%
65204001 Postage Meter Expense	14.52	0.00	(14.52)	-100.0%	279.38	85.76	(193.62)	-69.3%
65204002 Telephones/Internet/TV Cabl	624.45	656.33	31.88	5.1%	4,994.91	5,109.03	114.12	2.3%
65302000 Fire/Property Insurance	981.08	1,023.00	41.92	4.3%	7,848.68	8,183.00	334.32	4.3%
65305000 Motor Vehicle Insurance	452.00	508.00	56.00	12.4%	3,616.00	4,066.00	450.00	12.4%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	344.00	344.00	0.00	0.0%
65308000 General Liability Insurance	1,541.66	0.00	(1,541.66)	-100.0%	12,333.33	7,707.67	(4,625.66)	-37.5%
65401000 Office Supplies & Computers	278.36	278.96	0.60	0.2%	1,671.62	2,246.63	575.01	34.4%
65405000 Janitorial Supplies	98.58	44.24	(54.34)	-55.1%	819.84	1,013.92	194.08	23.7%
65407000 Repair/Maint Parts & Supplie	287.00	258.38	(28.62)	-10.0%	9,830.20	5,017.98	(4,812.22)	-49.0%
65407001 State Reimb - Repairs/Maint	0.00	0.00	0.00	--.-%	2,104.40	899.08	(1,205.32)	-57.3%
65408000 Vehicle/Equip - Parts/Supplie	312.32	1,493.88	1,181.56	378.3%	5,561.11	9,439.91	3,878.80	69.7%
65408001 Airport Vehicle Fuel	794.68	1,007.07	212.39	26.7%	6,852.16	10,918.13	4,065.97	59.3%
65410000 Employee Uniforms	899.75	0.00	(899.75)	-100.0%	2,045.95	0.00	(2,045.95)	-100.0%
65413000 Operational Expense	21.09	214.86	193.77	918.8%	534.04	1,267.64	733.60	137.4%
65413001 Line Service Equipment	900.00	35.98	(864.02)	-96.0%	900.00	1,244.39	344.39	38.3%
65413002 Security Materials & Supplies	0.00	175.30	175.30	--.-%	736.44	324.55	(411.89)	-55.9%
65506000 Travel Expenses	0.00	320.00	320.00	--.-%	1,229.57	2,430.15	1,200.58	97.6%
65715000 Promotional Fund Expenses	0.00	2,190.00	2,190.00	--.-%	35.00	5,654.33	5,619.33	####.##%
65801000 Dues & Membership	0.00	702.00	702.00	--.-%	902.95	1,535.20	632.25	70.0%
65804000 Va Sales Tax Paid	0.00	0.00	0.00	--.-%	50.75	42.89	(7.86)	-15.5%
65806000 Snow Removal Contingency	2,701.88	1,436.55	(1,265.33)	-46.8%	5,193.08	4,449.33	(743.75)	-14.3%
75810000 Unemployment Claim	(53.76)	0.00	53.76	--.-%	(53.76)	0.00	53.76	--.-%
79001000 Lease/Rent Of Equipment	2,349.41	638.10	(1,711.31)	-72.8%	20,123.28	19,881.56	(241.72)	-1.2%
79101000 Loan - VRA Bond	710.90	0.00	(710.90)	-100.0%	5,927.79	5,091.66	(836.13)	-14.1%
Total Expense:	118,548.47	108,392.73	(10,155.74)	-8.6%	975,905.57	996,475.95	20,570.38	2.1%
Net Income:	(7,952.24)	(12,342.80)	(4,390.56)	--.-%	4,170.49	34,214.27	30,043.78	720.4%

Notes: Report Period: 7/01/2018 - 2/28/2019
Selected Departments Consolidated:
WINCHESTER AVIATION

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003596	TITAN AVIATION FUELS	R3085011	2/28/2019		4017-081090-9001-000-000-	.00	2,100.00	12611	LEASE/RENT OF EQUIPMENT	21733
						CHECK TOTAL		2,100.00			
00000	004484	BRYAN MICHAEL L	8153-AIRPORT	2/28/2019		4017-081090-3002-000-000-	.00	2,394.00	12612	PROFESSIONAL SERVICES	21733
						CHECK TOTAL		2,394.00			
00000	005693	REZIN INC	3849	2/28/2019		4017-081090-3002-000-000-	.00	440.00	12618	PROFESSIONAL SERVICES	21733
						CHECK TOTAL		440.00			
00000	008180	GRANICUS SAAS	109194	2/28/2019		4017-081090-5715-000-000-	.00	750.00	12635	PROMOTIONAL FUND	21734
00000	008180	GRANICUS SAAS	109195	2/28/2019		4017-081090-5715-000-000-	.00	1,440.00	12635	PROMOTIONAL FUND	21734
						CHECK TOTAL		2,190.00			
						CLASS TOTAL		7,124.00			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3002-000-000-	.00	25.00	12600	PROFESSIONAL SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3004-000-001-	.00	16.00	12600	REPAIR & MAINTENANCE EQUIP.	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3004-000-001-	.00	110.00	12600	REPAIR & MAINTENANCE EQUIP.	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3004-000-001-	.00	16.00	12600	REPAIR & MAINTENANCE EQUIP.	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3004-000-001-	.00	219.00	12600	REPAIR & MAINTENANCE EQUIP.	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3005-000-000-	.00	627.00	12600	MAINTENANCE SERVICE CONTRACTS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-3010-000-000-	.00	253.87	12600	OTHER CONTRACTUAL SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5101-000-000-	.00	6,737.89	12600	ELECTRICAL SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	556.21	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	262.00	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	188.41	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	387.41	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	312.30	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5102-000-000-	.00	63.67	12600	HEATING SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5103-000-000-	.00	76.20	12600	WATER & SEWAGE SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5103-000-000-	.00	235.23	12600	WATER & SEWAGE SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5103-000-000-	.00	52.23	12600	WATER & SEWAGE SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5103-000-000-	.00	85.69	12600	WATER & SEWAGE SERVICES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5204-000-002-	.00	82.07	12600	TELEPHONE	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5204-000-002-	.00	116.11	12600	TELEPHONE	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5401-000-000-	.00	31.47	12600	OFFICE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5401-000-000-	.00	112.06	12600	OFFICE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5405-000-000-	.00	137.52	12600	JANITORIAL SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	45.59	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	357.48	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	67.83	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	367.88	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	334.87	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	334.87	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	5.67	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-000-	.00	159.00	12600	REPAIR AND MAINTENANCE SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5407-000-001-	.00	551.69	12600	STATE - PARTS AND SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5408-000-000-	.00	135.97	12600	VEHICLE AND POWERED EQUIP SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5408-000-000-	.00	3.50	12600	VEHICLE AND POWERED EQUIP SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5408-000-000-	.00	101.99	12600	VEHICLE AND POWERED EQUIP SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5408-000-001-	.00	603.48	12600	VEHICLE GAS-AIRPORT USE	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5413-000-000-	.00	110.51	12600	OTHER OPERATING SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5413-000-002-	.00	149.25	12600	SECURITY MATERIALS & SUPPLIES	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5414-000-000-	.00	69.90	12600	MERCHANDISE FOR RESALE	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5715-000-000-	.00	150.00	12600	PROMOTIONAL FUND	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5801-000-000-	.00	275.00	12600	DUES & MEMBERSHIP	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5801-000-000-	.00	35.00	12600	DUES & MEMBERSHIP	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5806-000-000-	.00	1,512.00	12600	SNOW REMOVAL OPERATIONS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5806-000-000-	.00	41.94	12600	SNOW REMOVAL OPERATIONS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5806-000-000-	.00	49.00	12600	SNOW REMOVAL OPERATIONS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5806-000-000-	.00	174.72	12600	SNOW REMOVAL OPERATIONS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-5806-000-000-	.00	310.37	12600	SNOW REMOVAL OPERATIONS	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-9001-000-000-	.00	165.41	12600	LEASE/RENT OF EQUIPMENT	21731
00000	007822	BANK OF AMERICA N A	01/31/2019	2/25/2019		4017-081090-9001-000-000-	.00	89.00	12600	LEASE/RENT OF EQUIPMENT	21731
CHECK TOTAL								16,905.26			

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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CLASS TOTAL 16,905.26

AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	004447	J & J JANITORIAL &	171591	2/15/2019		4017-081090-3010-000-000-	.00	1,698.33	12551	OTHER CONTRACTUAL SERVICES	21727
						CHECK TOTAL		1,698.33			
						CLASS TOTAL		1,698.33			

AIRPORT AUTHORITY CAPITAL PROJECTS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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22236	003802	DELTA AIRPORT CONSULTANTS	8-18025	2/15/2019		4085-081030-8801-000-160-	.00	3,583.57	12550	RELOCATE TAXIWAY A PHASE 1 DEMO	21727
						CHECK TOTAL		3,583.57			
22345	010900	NATIONAL ABATEMENT &	1-18025	2/15/2019		4085-081030-8801-000-172-	.00	128,482.75	12594	TAXIWAY A RELOCATION-PHASE 1 DEMO	21727
						CHECK TOTAL		128,482.75			
						CLASS TOTAL		132,066.32			

**Winchester Regional
Airport
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																	Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	730
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	5,435
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	(199)
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	(2,594)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	(1,150)
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	(1,911)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	(4,816)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	(4,089)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095		
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175		
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472		
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428		
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	106,482	(8,595)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																				
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	690	40
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	5,723	(288)
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	1,583	(1,782)
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	(1,152)	(1,442)
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881	(149)	(1,001)
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136	(1,308)	(603)
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966	(4,273)	(543)
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970	(3,756)	(333)
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024				
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713				
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	80,211	26,271	(2,642)	(5,953)