



AGENDA

FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, MARCH 13, 2019
5:00 P.M. – BUDGET WORK SESSION
7:00 P.M. - REGULAR MEETING
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA

5:00 P.M. – Budget Work Session Call to Order (See Budget Work Session Agenda)

Adjourn

7:00 P.M. - Regular Meeting Call to Order

Invocation

Pledge of Allegiance

Adoption of Agenda

Citizen Comments – Agenda Items that are not the subject of a Public Hearing

Consent Agenda (Note: Roll call vote required)

Attachment

1. Minutes
 - a. Budget Work Session & Closed Session of February 26, 2019 ----- A
 - b. Joint Budget Work Session with School Board of February 27, 2019 ----- B
 - c. Regular Meeting of February 27, 2019 ----- C
2. Committee Reports
 - a. Finance Committee Report of 2/26/19 ----- D
 - b. Public Safety Committee Report of 2/21/19 ----- E

Consent Agenda - Continued

3. Request from the Commissioner of the Revenue for Refund and Corresponding Supplemental Appropriation ----- F
Physiotherapy Associates, Inc. - \$2868.87
4. Resolution of Support for Exit 313 Capacity Improvements Funding ----- G

Board of Supervisors Comments

County Officials

- A. Committee Appointments----- H
 1. Handley Regional Library Board
Unexpired 4-year term ending 11/30/19
 2. Extension Leadership Council
Back Creek District -- Unexpired 4-year term ending 1/14/20
 3. Board of Equalization
3-year term ending 12/31/18 (Seeking applications)

Committee Business

A. Finance Committee (See Tab D for additional information)

Items 1 – 4 and 6 were approved under Committee's consent agenda.

1. The Public Works Director requests a General Fund supplemental appropriation in the amount of \$50,000. This amount represents donated funds for the completion of design specifications for a training facility building at the animal shelter. This request has been approved by the Public Works Committee. No local funds required. *Approved on Committee consent agenda.*
2. The Parks & Recreation Director requests a General Fund supplemental appropriation in the amount of \$33,300. This amount represents donated funds for the installation of sand volleyball courts at Clearbrook Park. No local funds required. *Approved on Committee consent agenda.*
3. The Parks & Recreation Director request a General Fund supplemental appropriation in the amount of \$925. This amount represents donated funds for a park bench and dog waste stations. No local funds required. *Approved on Committee consent agenda.*
4. The Sheriff requests a General Fund supplemental appropriation in the amount of \$29,378. This amount represents (2) Byrne/JAG grant awards to be used for deputy go bags, a throw phone, a camera, and items for Project Lifesaver. No local funds required. *Approved on Committee consent agenda.*

A. Finance Committee - Continued

5. The Sheriff requests a General Fund supplemental appropriation in the amount of \$6,692. This amount represents proceeds from the sale of a K9 cruiser, and the funds will be used for equipment for the command center. No local funds required. *The Committee recommends approval.*
6. The Sheriff requests a General Fund supplemental appropriation in the amount of \$350. This amount represents restitution for a damaged cruiser, and the funds will be used for vehicle maintenance. No local funds required. *Approved on Committee consent agenda.*

B. Public Safety Committee (See Tab E for additional information)

1. Proposed Emergency Response Performance Guide - Deputy Chief Larry Oliver presented an Emergency Response Performance Guide to monitor the fire, emergency medical, and special operations systems and establish response time goals for emergency incidents within Frederick County. Currently, there is no such policy in place. This prospective guide will be discussed at the Chiefs workgroup. *The Committee recommends adoption of the Guide.*

Public Hearings (Non Planning Issues) –

A. The County of Frederick proposes to increase property tax levies. ----- I

1. *Assessment Increase: Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 5.78 percent.*
2. *Lowered Rate Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$0.577 per \$100 of assessed value. This rate will be known as the "lowered tax rate".*
3. *Effective Rate Increase: The County of Frederick proposes to adopt a tax rate of \$ 0.61 per \$100 of assessed value. This difference between the lowered tax rate and the proposed rate would be \$0.033 per \$100, or 5.78 percent. This difference will be known as the "effective tax rate increase". Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.*
4. *Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of the County of Frederick will exceed last year's by 5.8 percent.*

A. Extension of Cable Franchise Agreement with Comcast of California/Maryland/Pennsylvania/Virginia/West Virginia, LLC. ----- J

The proposed agreement would extend the nonexclusive franchise agreement between Comcast and the County until June 30, 2019.

Planning Commission Business

Public Hearings

A. 2019-2024 Capital Improvement Plan (CIP) ----- K

The CIP is a Prioritized List of Capital Projects Requested by Various County Departments and Agencies. The Plan is Created as an Informational Component of the 2035 Comprehensive Plan.

Other Planning Business

A. Rezoning #03-18 for Carpers Valley Industrial Park ----- L

Public Hearing Held January 23, 2019 and Consideration Was Postponed.

Submitted by Pennoni Associates, Inc., to Rezone 122.18+/- Acres from the R4 (Residential Planned Community) District to the M1 (Light Industrial) District with Proffers. The Properties are Located Approximately One Mile East of I-81 on the South Side of Millwood Pike (Route 50), East of Prince Frederick Drive (Route 781) and Coverstone Drive and are Identified by Property Identification Numbers 64-A-86 and 64-A-87 in the Shawnee Magisterial District.

B. Brucetown Road Area Amendment (CPPA #02-18 – Carter) ----- M

This is a draft amendment to the Northeast Land Use Plan of the 2035 Comprehensive Plan. This amendment proposes to add 109 acres into the Sewer and Water Service Area (SWSA) and remove 109 acres from the SWSA. This amendment also seeks to designate the 109 acres for industrial land uses. Staff is seeking direction from the Board of Supervisors as to whether this item is ready to be sent to public hearing.

Board Liaison Reports

Citizen Comments

Board of Supervisors Comments

Adjourn