



**REGULAR MEETING AGENDA  
FREDERICK COUNTY BOARD OF SUPERVISORS  
WEDNESDAY, DECEMBER 12, 2018  
7:00 P.M.  
BOARD ROOM, COUNTY ADMINISTRATION BUILDING  
107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Adoption of Agenda**

**Citizen Comments – Agenda Items that are not the subject of a Public Hearing**

**Consent Agenda**

**Attachment**

1. Minutes - Regular Meeting of October 24, 2018 ----- A  
Minutes - Work Session of October 25, 2018 ----- B
2. Committee Reports
  - a. Information Technology Committee Report of 10/18/18 ----- C
  - b. Parks and Recreation Commission Report of 11/13/18 ----- D
  - c. Public Safety Committee Report of 11/19/2018 ----- E
  - d. Public Works Committee Report of 10/30/2018 ----- F
  - e. Public Works Committee Report of 11/27/2018 ----- G
  - f. Transportation Committee Report of 10/22/2018 ----- H
  - g. Transportation Committee Report of 11/26/2018 ----- I
3. Acknowledgement of Receipt of Certified Copies of Abstract of Votes  
from the November 6, 2018, General Election ----- J
4. Resolution in Memoriam of Supervisor Margaret Brumback Douglas ----- K

**Consent Agenda – continued**

- 5. Resolution of Appreciation for June Wilmot ----- L
- 6. Resolution Authorizing Boundary Line Adjustment for Acquisition of  
34.361 acres as part of the Frederick County Landfill ----- M
- 7. Resolution Amending the addition of Security Drive to Secondary Road System ----- N
- 8. Road Resolution for System Changes - VDOT Project 0081-034-127, C-501  
I-81 Exit 310, Kernstown ----- O

**Board of Supervisors Comments**

**County Officials**

- 1. Committee Appointments ----- P
  - a. Local Emergency Planning Committee (LEPC)  
Request from LEPC to nominate John Petrie of the Lord Fairfax Emergency Medical Services Council to serve as a member of the LEPC (See attached correspondence)
  - b. Extension Leadership Council  
Red Bud District Rep., Unexpired 4-year term ending 9/9/19  
(Application of Thomas Denney Jr. attached)
  - c. Planning Commission  
Member-At-Large, Unexpired 4-year term ending 11/14/21  
(Application of Alan Morrison attached)
  - d. Shawneeland Sanitary District Advisory Committee  
2-year term of Michelle Landon ended 11/9/18 (Eligible for reappointment)  
2-year term of Jeff Stevens ended 11/9/18 (Eligible for reappointment)
  - e. Handley Regional Library Board  
Frederick County Representative  
4-year term ended 11/30/18 (Application of Lew Costello attached)
  - f. Historic Resources Advisory Board  
Back Creek District Representative --  
4-year term of Gary Crawford ending 12/10/18 (Eligible & willing to be reappointed)

**County Officials – continued**

Committee Appointments – continued ----- P

- g. **Board of Equalization**  
3-year term ending 12/31/18 (Seeking applications)
- h. **Northwestern Community Services Board**  
3-year term of Guss L. Morrison ends 12/30/18 (Eligible & willing to be reappointed)  
3-year term of Sandra W. Dunkle ends 12/30/18 (Eligible & willing to be reappointed)
- i. **Economic Development Authority**  
4-year term of Doug Rinker ends 1/10/19 (Eligible for reappointment)
- j. **Frederick- Winchester Service Authority**  
3-year term of Gene Fisher ends 1/10/19 (Eligible for reappointment)
- k. **Parks and Recreation Commission**  
3-year term of Charles Sandy ends 1/25/19 (Eligible for reappointment)

2. Requests from the Commissioner of the Revenue for Refunds ----- Q

- a. American Telephone & Telegraph – \$2,712.34
- b. APC PCS, LLC – \$40,650.10
- c. Undisclosed Taxpayer – Disabled Veteran’s Relief – \$3,491.52
- d. Undisclosed Taxpayer – Disabled Veteran’s Relief – \$3,907.32
- e. Undisclosed Taxpayer – Disabled Veteran’s Relief – \$7,296.79

**Committee Business**

**Public Works Committee**

*(See Tab \_G\_ for additional information)*

- 1. Following a request that Wilde Acres/Mountain Falls Park be considered to become a Sanitary District, the Public Works Committee has created a procedures document and fact sheet for the Board’s consideration for adoption and approval.  
***The committee recommends approval of the procedures document.***

**Public Hearings (Non Planning Issues)**

1. Twelve Month (2019) Outdoor Festival Permit Application - Belle Grove ----- R

*Pursuant to the Frederick County Code, Chapter 86, Festivals; Section 86-3, Permit Required; Application; Issuance or Denial; Fee; Paragraph D, Twelve Month Permits. All Events to be Held on the Grounds of Belle Grove Plantation, 336 Belle Grove Road, Middletown, Virginia. Property Owned by the National Trust for Historic Preservation.*

**Planning Commission Business**

**Public Hearings**

1. Rezoning #03-18 for Carpers Valley Industrial Park ----- S

*Submitted by Pennoni Associates, Inc., to Rezone 122.18+/- Acres from the R4 (Residential Planned Community) District to the M1 (Light Industrial) District with Proffers. The Properties are Located Approximately One Mile East of I-81 on the South Side of Millwood Pike (Route 50), East of Prince Frederick Drive (Route 781) and Coverstone Drive and are Identified by Property Identification Numbers 64-A-86 and 64-A-87 in the Shawnee Magisterial District.*

**Other Planning Business**

1. Request for Pump & Haul Permit, 721 Smithfield Avenue, Winchester ----- T  
(PIN#: 54B-1-107)

*Staff has received a request seeking approval of a Pump & Haul Permit for an existing residence at 721 Smithfield Avenue, Winchester. Frederick County Code, §161-201.05A, states that the Frederick County Board of Supervisors, after receiving a written statement from the Health Department, may approve a permanent pump and haul system permit if specific criteria are satisfied. **This request appears to comply with the code requirements and, therefore, Board consideration of the request is appropriate.***

**Board Liaison Reports**

**Citizen Comments**

**Board of Supervisors Comments**

**Adjourn**